



1/17

FIG. 1

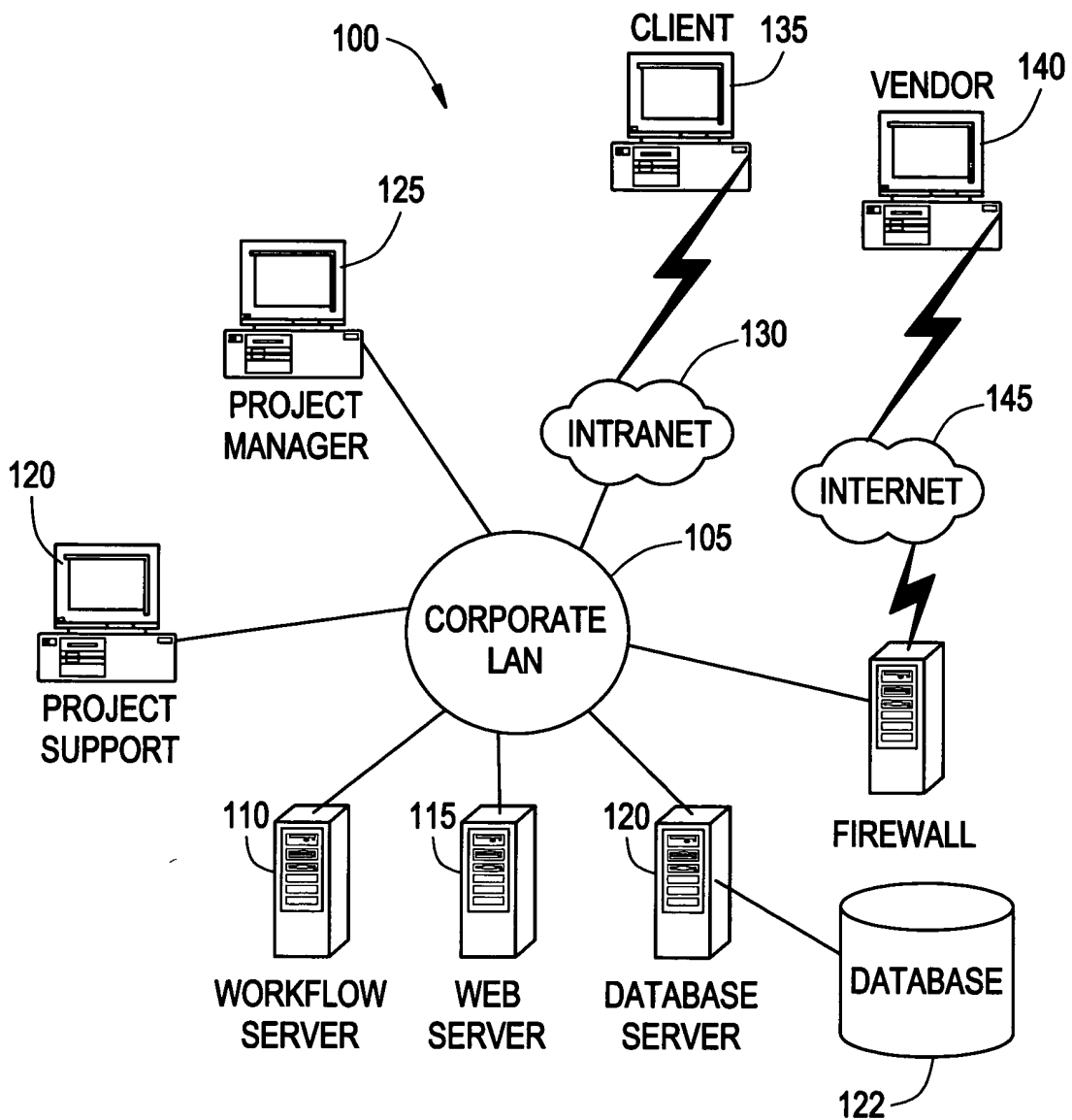


FIG. 2

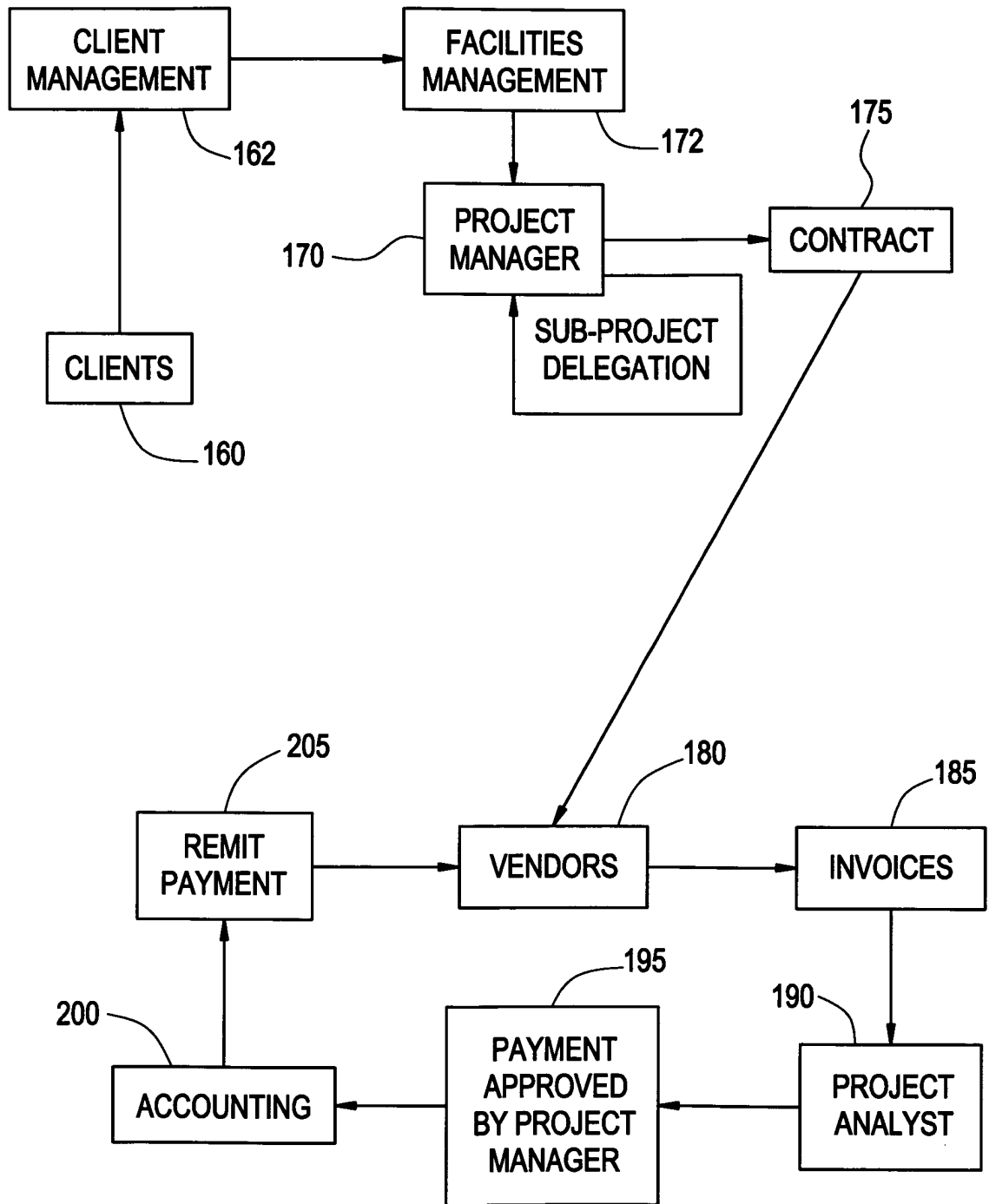


FIG. 3

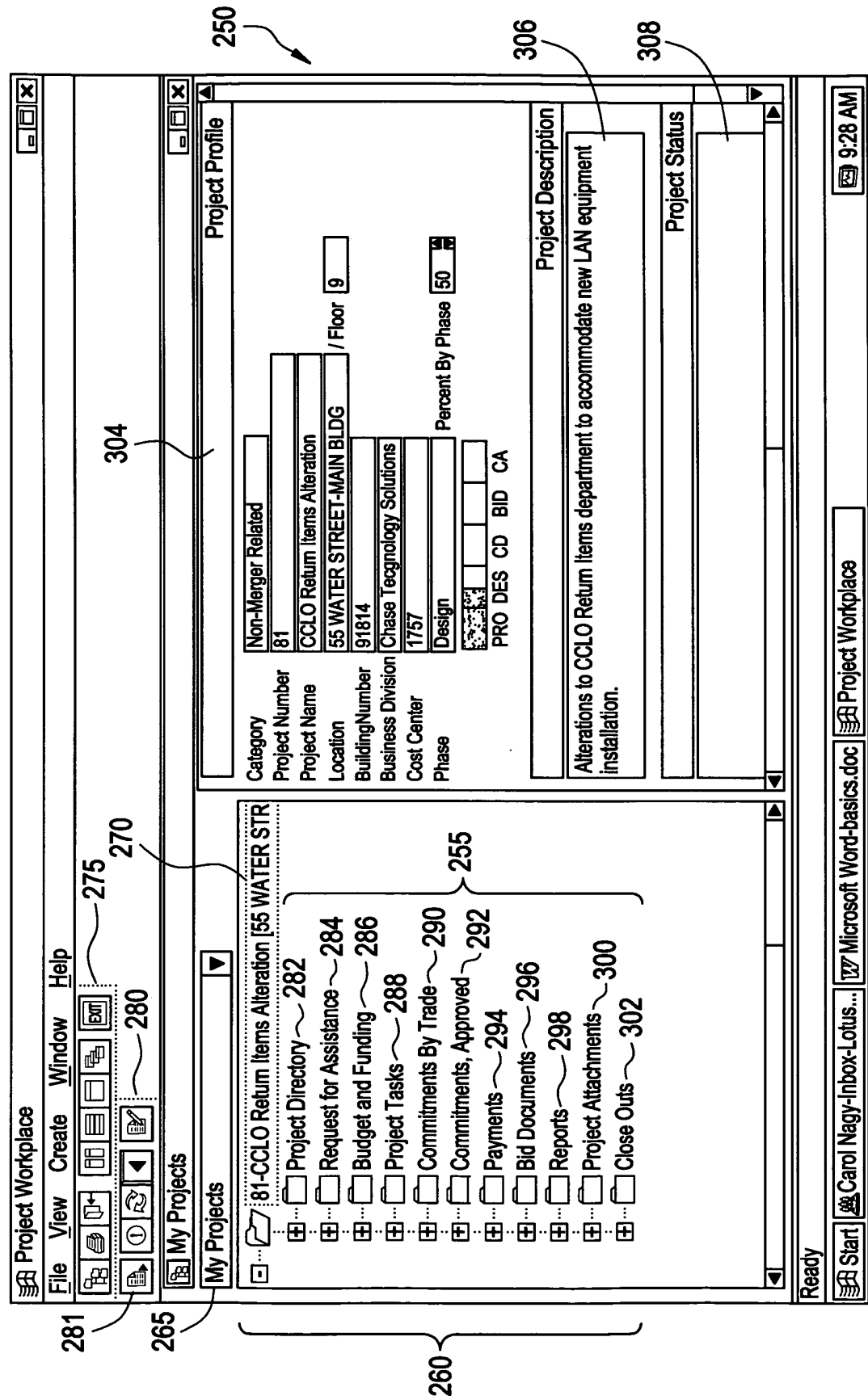


FIG. 4

Picasso Client Coordinator Workplace-Microsoft Internet Explorer

File Edit View Go Favorites Help

Back Forward Stop Refresh Home Search Favorites History Channels Fullscreen Mail Font Print Links

Address

**PICASSO**

Welcome to The Chase Facilities Web Site.

Chase

Facilities Department  
Request For Assistance

Requestor Information

John Curtis

352

Requestor Name:	John Curtis	Date Prepared:	Today
Business Unit:	XXXXXXXXXX	Client Coordinator:	John Curtis
Location:	XXXXXXXXXX	Location:	XXXXXXXXXX
Telephone:	(212) 493-4390	Telephone:	(212) 493-4390
E-mail Address:	JohnCurtis@Chase	Notes on Internet	

350

Project Information

354

Project Name:	CCS Expansion
Locations:	55 WATER STREET-MAIN BLDG Flr. 15
	Building Number: *****

Internet Zone

Worklist

Create RFA

RFA List

Funding List

New User

Change Password

What's New

Log Off

FIG. 5

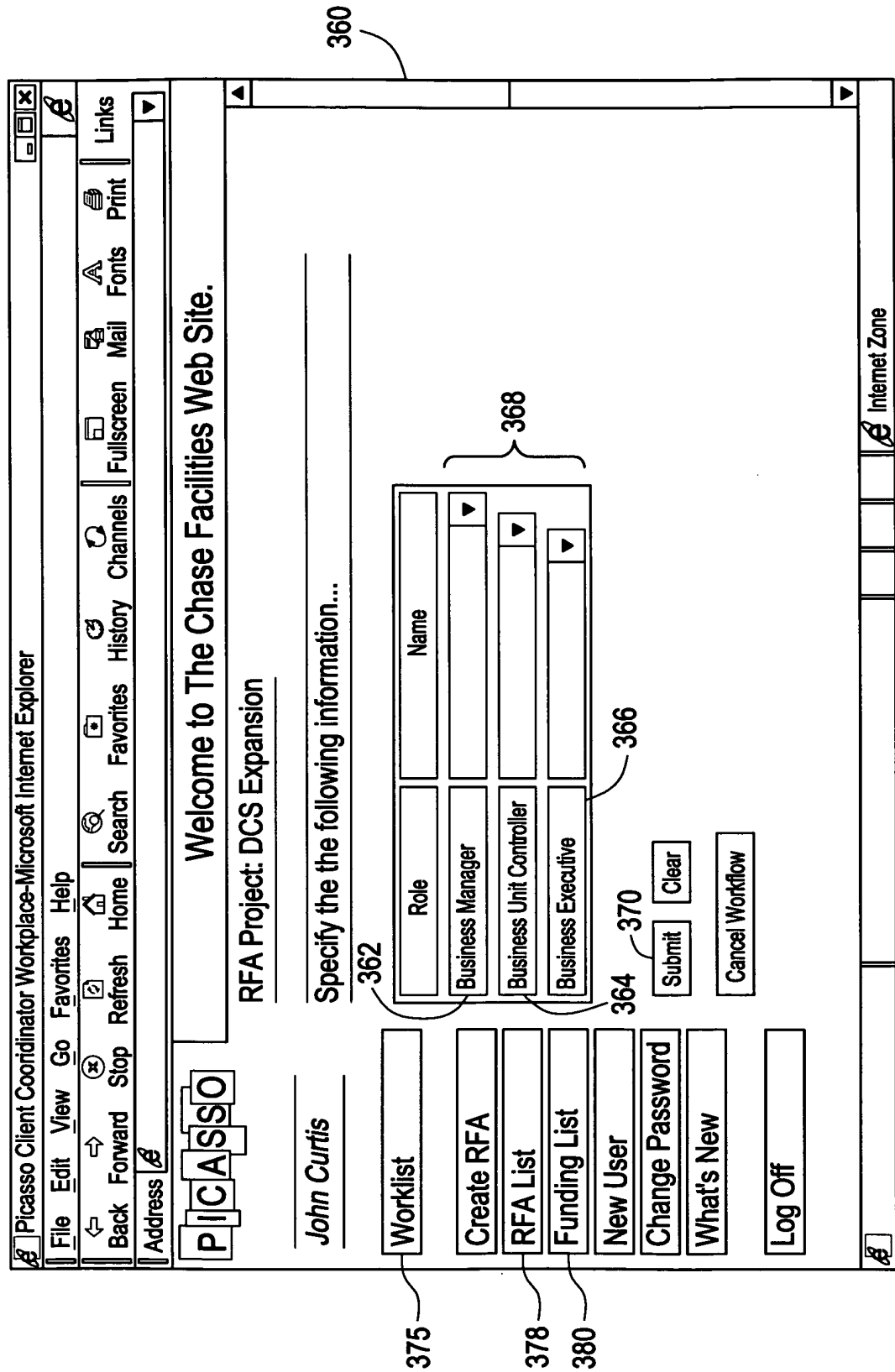


FIG. 6

Project Workplace

File View Create Display Window Help

Project Budget-New <WORKSHEET>

Template: Corporate Master Template

TreeView

Allowed Contingency \$16000.00 >>

Contingency Amount

Category	Description	Unit	QTY	Price	Cost	Cap	Exp
01000	CONSTRUCTION COSTS				\$160,000	\$160,000	\$0
01200	GENERAL CONSTRUCTION				\$125,000	\$125,000	\$0
01210	General Const-Interiors	Allow	1	\$125,000.00	\$125,000.00	\$125,000.00	\$0
01300	GENERAL REQUIREMENTS				\$35,000	\$35,000	\$0
01322	Architectural and Engineering	Allow	1	\$35,000.00	\$35,000	\$35,000.00	\$0
25000	FURNITURE, FURNISHING				\$0	\$0	\$0
26750	Carpet/Carpet Tile				\$0	\$0	\$0
26780	Carpet/Carpet Tile-All Other	Allow	1	\$0.00	\$0	\$0.00	\$0

Ready

Start Microsoft Word-Bu... Project Workpl... Carol Nagy-Inbox-... Picasso Client Coord... 4:00 PM

# FIG. 7

**Project Workplace**

File Edit View Create Display Window Help

7/17

450

470

---

**Architect/Engineers On-Call Request for Project # 83 CENTRALIZED LAN SERVER CITY as of 9/3/98**

---

**Project Information**

Project Number

Project Name

Project Location  / Floor

Date Prepared

Project Manager

Cost Center

**Consultant Information**

Consultant

Vendor Number

Trade Code

G/L Account

**Financial Commitments**

Approves Funding

Previous Commitments

This Commitment

Total Commitments

---

**Fee**

Scope Category

Square Footage

Basic Services

Additional Services

Total Fee

**Business Function, Name, Date**

**Name, Title, Location**

**Phone Number**

---

Ready

Microsoft Word-Commit.doc

Carol Nagy-Inbox-Lotus...

Project Workplace

3:24 PM

FIG. 8

Project Workplace  
File Edit View Create Display Window Help

Project Workplace  
Purchase Order Request for Project # 83 CENTRALIZED LAN SERVER CITY as of 9/4/98

Project Profile

Project Number 83 Date Prepared 9/3/98 16:44:14  
Project Name Centralized LAN Server City Project Manager Albert P. Ronci  
Project Location 52 BROADWAY / Floor 2 Cost Center 1757

Commitment Information

Trade 40000 Commitment Type PO  
Protocol NEGOTIATED Certificate of Capital Improvement T

Vendor Information

Vendor Empire Office Equipment Trade Code 40101  
Vendor Number 35 G/L Account 0  
Description

Cost

Material/Services \$15,274.00  
Freight/Delivery \$500.00  
Subtotal \$15,774.00  
Sales Tax 8.25% \$1,301.36  
Total Cost \$17,075.36

Financial Commitments

Approves Funding \$281,100.00  
Previous Commitments \$0.00  
This Commitment \$17,075.36  
Total Commitments \$17,075.36

Business Function, Name, Date Name, Title, Location Phone Number

Ready Start Microsoft Word-Commit.doc Project Workplace 10:10 AM

455

480

485

490

475

8/17

470



FIG. 9

Project Workplace

File Edit View Create Display Window Help

Bid Package Details Entry

Bid Number

1

502

Bid Status

INITIALIZATION

504

Invitation Date

09/04/1998

508

Trade

CONSTRUCTION

506

Bid Due Date

09/25/1998

510

Contract Type

Contract

512

Special Instructions

Schedule bid opening for Monday, 9/28 at 10:00am.

514

Bid Package Total

\$125,000.00

(The sum of the Tasks listed below)

TASKS:

Project #

83

Project Description

Centralized LAN Server City

Trade

CONSTRUCTION

Amount

\$125,000.00

Price Options

No.

1

Base

No.

2

Alternate 1

No.

3

Shipping Address (when applicable)

Contact:

Address:

Contact:

State:

Zip:

BID DOCUMENTS

No.

1

Architectural Drawings

8/31/98

No.

2

Engineering Drawings

8/28/98

No.

3

Equipment Specifications

9/1/98

No.

4

Ready

11:57 AM

9/17

500

522

518

520

524

FIG. 10

Project Workplace

File Edit View Create Display Window Help

Bidding-Vendor Response Price Entry

Witness 1: Elaine Heinrich      Witness 2: Carol Nagy      Witness 3: Albert Ronci

Contract Required: Yes      Opening Date: 09/13/1998

Remarks: All proposals received by bid due date.

☐ Check this box after ALL the vendor prices have been entered!!  
Doing so will change the Bid package status to 'Price Evaluation' and disallow any further entry.

Vendor	Price Opt	Amount	Price Comments
7625	Base	115,000.00	556
	Alternate 1	2,500.00	
C00006903	Base	120,800.00	
	Alternate 1	3,000.00	
M00004352	Base	126,350.00	
	Alternate 1	1,500.00	Alternate pricing is incomplete; control wiring is excluded

Ready

Start Microsoft Word-commit 1b...      Project Workplace      11:41 AM

10/17

550

522

554

FIG. 11

Project Workplace

File Edit View Create Display Window Help

Bid Evaluation

7625

Recommended Vendor (ranked #1 below)

McCann Construction Inc.

562

Contract Amount

\$117,500.00

564

Contract Required

Yes

7625

Vendor

117,500.00

Qualified Price

1

Rank

Includes base price and Alternate 1.

Pricing Comment

C00006903

LEWIS & KENNEDY INC.

123,800.00

Qualified Price

2

Rank

Includes base price and Alternate 1.

Pricing Comment

M00004352

MIDTOWN CONSTRUCTION INC.

128,850.00

Qualified Price

3

Rank

Original bid for Alternate 1 was incomplete (no control wiring.) Clarified price for Alternate 1 is \$2,500.

Pricing Comment

568

xx----- Vendor Selection Comments -----xx

McCann Construction is recommended as low bidder. All pricing is complete.

Ready

Start

Microsoft Word-commit1b...

TelePath-Server

Project Workplace

11:53 AM



# FIG. 13A

Facilities Management  
Capital Project Funding



Project Number: 201499

## Project Information

Project Name:	ACQ FINANCE
Business Unit:	Global
Building/Floor:	270 PARK AVENUE/4
Cost Center(s):	03791
Project Manager:	David L Beale

Date Prepared:	Dec 9, 1999
Start Date:	Dec 1, 1999
Est. Completion Date:	Feb 15, 2000

## Project Description/Justification

This funding document is submitted to convert a 15 x 20 conference room into an open work area containing files and four new cubicles. The cubicles will accommodate revenue producing staff for Acquisition Finance within the group's existing floor area. Since no existing cubicles are available, these would be purchased new. The 15,000 capital furniture cost is for these new cubicles. Existing seating will be reused. The construction cost of \$14,000 is for electrical outlet installation, removal of the existing conference room door and partition, and painting all on overtime. The moving cost of \$4,000 includes moving millwork trim and glass panels to the warehouse. The expense furniture cost of \$4,000 includes carpet patching and chair refurbishing.

## Remarks FUNDING DOCUMENT-ACQ FINANCE

## Budget

Trade Categories	Original	Supplemental	Total
<b>CAPITAL ITEMS:</b>			
Consultants Fees			\$3,000.00
Construction Trades	\$3,000.00		\$14,000.00
Carpet			
Furniture/Furnishings	\$15,000.00		\$15,000.00
Equipment			
Other (Specify)			
Sub-total	\$32,000.00		\$32,000.00
Contingency Fee (Not to Exceed 10% of Sub-total)	\$2,800.00		\$2,800.00
Sub-total Capital	\$34,800.00		\$34,800.00
<b>TOTAL CAPITAL ESTIMATE</b>	<b>\$34,800.00</b>		<b>\$34,800.00</b>

Continued on Fig. 13B

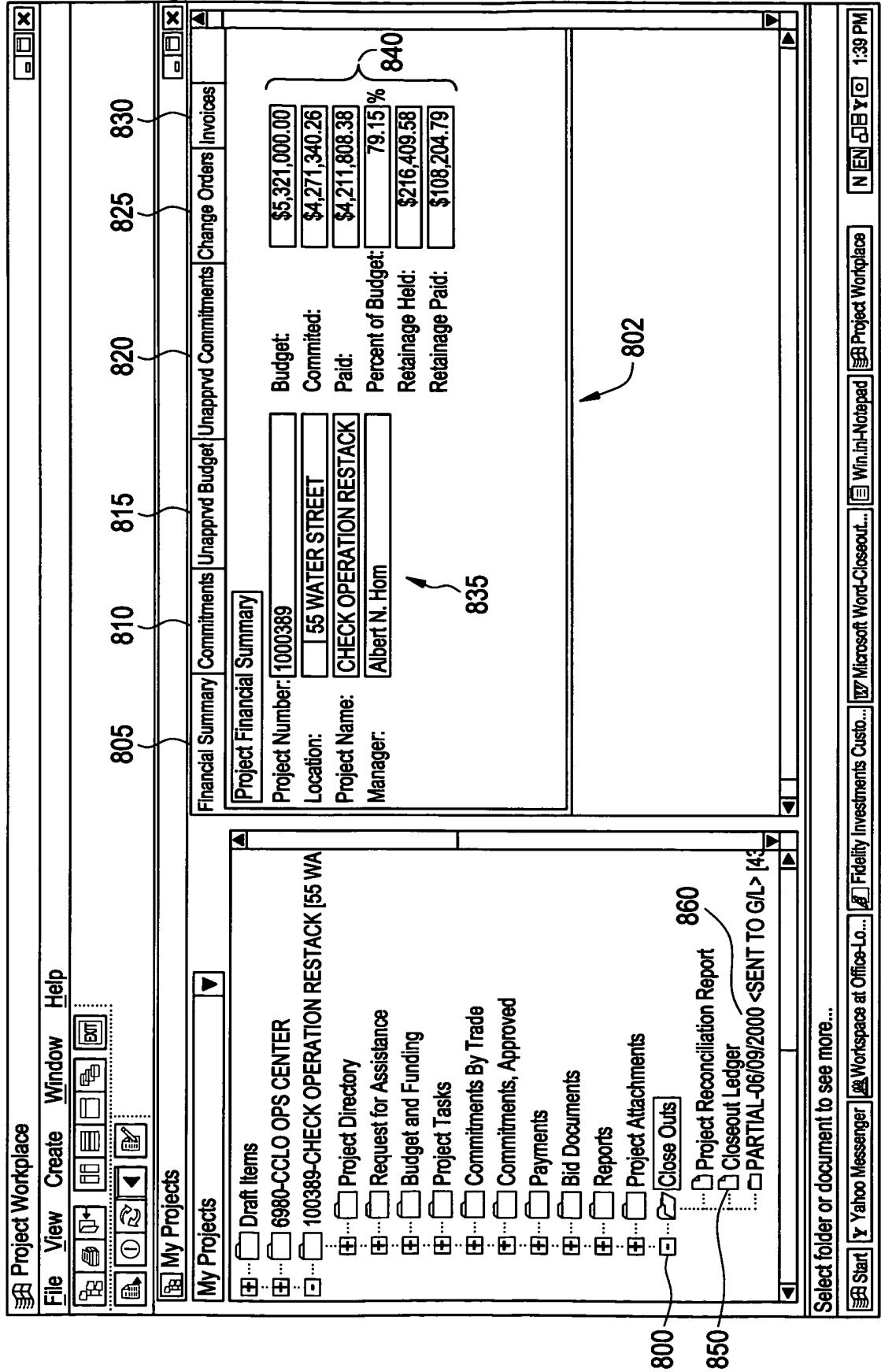
FIG. 13B

<div>705</div>		<b>EXPENSE ITEMS:</b>		
		Move/Relocation Costs	\$4,000.00	\$4,000.00
		Cleaning		
		Furniture/Furnishings	\$4,000.00	\$4,000.00
		Miscellaneous	\$1,000.00	\$1,000.00
		<b>TOTAL EXPENSE ESTIMATE</b>	\$9,000.00	\$9,000.00
		Sub-Total CAPITAL and EXPENSE	\$43,800.00	\$43,800.00
		Funding Cost	\$440.48	\$440.48
		<b>CREDITS</b>		
		<b>TOTAL PROJECT ESTIMATE</b>	\$44,240.48	\$44,240.48

NOTE: Project Totals do not include telecommunication funding.

Approvals			
Facility Department			
Project Manager	David	Date: 12/9/1999 10:47 am	710
Team Leader	Henry	Date: 12/9/1999 11:42 am	
Design & Construction Manager	Alison	Date: 12/10/1999 4:14 pm	
Business Unit			
Client Coordinator	Mary	Date: 12/15/1999 10:05 am	715
Business Unit Manager	Proxy for Business Unit Manager,	Date: 1/18/2000 9:27 am	
Business Unit Controller	Proxy for Business Unit Controller,	Date: 1/18/2000 9:28 am	
REBS			
Control Unit	Etzer	Date: 1/18/2000 2:17 am	

FIG. 14



Project Tracking Report

Date Range

From Date: 01/01/1990 To Date: 09/19/2000 Run

Project Financial Summary

Project Number: 1000398 Budget: \$5,321,000.00

Location: 55 WATER STREET Committed: \$4,271,340.26

Project Name: CHECK OPERATION RESTACK Paid: \$4,211,808.38

Manager: Albert N. Horn Percent of Budget: 79.15 %

Approved Closeout: \$4,320,013.17

Amount Remaining: (\$108,204.79)

905

900

Closeout Date	Closeout Type	Building Number	Cost Center	Debit Amount	Credit Amount	Banking Houses Owned	Leasehold Improvement	Furniture & Equipment	Expenses	Total
07/14/2000	PARTIAL	91814	4455	\$1,352,922.88	\$0.00	\$0.00	\$0.00	\$1,352,922.88	\$46,723.06	\$1,399,645.94
		91814	7396	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,772.35	\$7,772.35
		91814	91814	\$2,626,768.66	\$0.00	\$0.00	\$2,626,768.66	\$0.00	\$174,737.43	\$2,801,506.09
		91814	91818	\$2,884.00	\$0.00	\$0.00	\$2,884.00	\$0.00	\$0.00	\$2,884.00
		Closeout Totals:		\$3,982,575.54	\$0.00	\$0.00	\$2,629,652.66	\$1,352,922.88	\$229,232.84	\$4,211,808.38
		Project Totals:		\$3,982,575.54	\$0.00	\$0.00	\$2,629,652.66	\$1,352,922.88	\$229,232.84	\$4,211,808.38

Ready



FIG. 16

**Project Workplace**

File View Create Window Help

**PARTIAL Closeout Form for Project # 100389-CHECK OPERATION RESTACK**

**Project Information**

Project Number: 1000389 Date Prepared: 07/14/2000  
 Project Name: CHECK OPERATION RESTACK Project Manager: Albert N. Hom  
 Project: 55 WATER STREET Cost Center: 4455

**Project Description**

Prime Conversion Independent Project 4/16/99

Budget: \$5,321,000.00 PARTIAL Closeout Amount: \$4,320,013.17 Status: SENT TO G/L

Current/ Others	G/L Account	G/L Account Description	Closeout ID	Closeout Type	Create Date	Building #	Cost Center	Payment Amount	Not
Current	1932003	Leasehold Improvements	207484	PARTIAL	06/09/2000	91814	91814	\$2,626,768.66	
	1932003	Leasehold Improvements					91818	\$1.00	
	1933003	Furniture & Equipment					4455	\$1,352,922.88	
		Subtotal:						\$3,979,692.54	
Current	1933033	Reserve Account	207484	PARTIAL	06/09/2000	91814	4455	\$8,732.64	
	1933033	Reserve Account					91814	\$173,866.02	
	6221010	Expenses					4455	\$1,271.99	
	6221014	Expenses						\$871.41	
	6221014	Expenses					91814	\$871.41	
	6223010	Expenses					4455	\$11,440.95	
	6223015	Expenses						\$9,002.07	
	6232026	Expenses						\$1,615.68	

**Closeout Notification**

Depreciation Life (in years)	G/L Account	G/L Account Description	Payment Amount	Building #	Cost Center	Break- down
1.0	1932003	Leasehold Improvements	\$2,626,768.66	91814	91814	100
1.0			\$1.00	91814	91818	0
		Subtotal:	\$2,626,769.66			
2.0	1933003	Furniture & Equipment	\$1,352,922.88	91814	4455	100
		Subtotal:	\$1,352,922.88			
0	1933033	Reserve Account	\$8,732.64	91814	4455	5
0			\$173,866.02	91814	91814	95
		Subtotal:	\$182,598.66			
0	6221010	Expenses	\$1,271.99	91814	4455	100
		Subtotal:	\$1,271.99			

**CIP Adjustment**

Ready

Start | Yahoo Messenger | Workspace at Office-Lo... | Fidelity Investments Cust...

Microsoft Word-Closeout... | Win.ini-Notepad | Project Workplace | N EN 1:49 PM